

Hoff-Barthelson Music School

25 SCHOOL LANE, SCARSDALE, NEW YORK 10583 | 914-723-1169 | www.hbms.org

2024 Flute Choir Composition Competition Entry Requirements and Guidelines Entry Deadline is December 31, 2023

1) WHO IS ELIGIBLE TO ENTER?

- a) Any composer who is aged 18 or older by the entry deadline: **December 31, 2023**.

2) WHAT ARE THE COMPOSITION CATEGORIES AND PRIZES?

- a) A \$750 prize will be awarded to the winning composer. Only one prize will be awarded.
- b) The winning composition will be premiered at Hoff-Barthelson Music School's Music of Our Time Festival in May 2024, and performed at the end-of-the year Flute Plus! event.
- c) Composers may submit as many compositions as they wish. Each composition must be treated as a separate entry, accompanied by the required entry materials.

3) WHAT ARE THE COMPOSITION REQUIREMENTS?

- a) *Duration*: approximately 5-7 minutes.
- b) *Instrumentation*: Piccolo, 1st, 2nd and 3rd C- Flutes, Alto Flutes, Bass Flutes (parts ranging in difficulty from early intermediate to Advanced players.)
- c) *Optional Accompaniment*: Use of hand-held percussion or handbells (3 octaves – C4-C7 or handchimes – 5 octaves – C3-C8).
- d) Composers may choose the composition's style and form.

4) WHAT ARE THE ADDITIONAL ELIGIBILITY AND ENTRY REQUIREMENTS?

In addition to meeting the composition requirements above, submitted works:

- a) Must be original, *not* an arrangement of another composer's work.
- b) Must *not* be a commissioned work.
- c) Must currently be unpublished and must *not* be published prior to July 1, 2024.
- d) Must *not* be performed publicly prior to July 1, 2024.
- e) Must *not* be recorded or broadcast prior to July 1, 2024.
- f) May *not* have won in any prior composition contest.
- g) Must *not* be entered in other contests between entry and July 1, 2024.

5) WHAT IS THE PROCEDURE FOR SUBMISSION OF MATERIALS?

- a) The following items must be submitted with each composition:
 1. TWO high-quality copies of the full score **or** electronic submissions of the score in PDF form.
 2. A legibly completed entry form.
 3. A synthesized/digital sound file of the composition.
- b) Entries printed using music notation software are encouraged. Legibly handwritten entries are also acceptable. A manuscript size of 8-1/2"x 11" is preferred.
- c) The composer's name and any other identifying information must not appear anywhere on the music.
- d) The composer's name, address, telephone number, and e-mail address should appear **only** on the entry form. The judges will not have access to the entry forms until the final decisions have been made.
- e) Compositions and applications may be sent by mail (postmarked no later than **December 31, 2023**) or e-mailed by **December 31, 2023**. Please do not send your original manuscript as Hoff-Barthelson Music School cannot be responsible for materials lost in transit.
- f) Each composer will be notified by mail or e-mail of receipt of the entry.
- g) Scores will be returned only if the composer provides a self-addressed envelope with appropriate postage affixed.
- h) There is no entry fee.
- i) The following will be considered ineligible:
 1. Late entries
 2. Incomplete entries
 3. Illegible scores
 4. Any entries with composer identification on the scores
 5. Entries which do not follow submission requirements

6) HOW WILL THE ENTRIES BE JUDGED?

- a) Entries will be judged by the Flute Ensemble Co-Directors and the Jr. Flute Club, Flute Club and Adult Flute Choirs of Hoff-Barthelson Music School.
- b) If, in the opinion of the judges, no composition meets the expected standards, no award will be given.
- c) Criteria for selection include evidence of a unique, creative flute choir composition as well as suitability for performance by flutists between ages 7-82 ranging in ability from early intermediate to advanced players.
- d) The decision of the Flute Ensemble Program Co-Directors and the Flute ensembles will be final.

7) HOW WILL THE APPLICANTS BE NOTIFIED OF RESULTS?

- a) All applicants will be notified of contest results by mail/e-mail no later than February 1, 2024.
- b) The winning composer will be contacted by Hoff-Barthelson Music School to follow through on details about:
 1. *Distribution of prize money.* A check will be awarded upon completion of items 7(b)(2) and (3) below,
 2. *Agreement of rights.* The composer will be required to sign a form confirming the items stated in sections 8) and 9) below.
 3. *Final version of score and parts.* The composer must provide a new score bearing the composer's name and appropriate dedication. (see section 8a)

8) WHAT RIGHTS ARE GRANTED TO HOFF-BARTHELSON MUSIC SCHOOL?

- a) The following dedication must be included in all manuscript and published editions of the winning compositions:

***Winner of the 2024 Flute Choir Composition Competition
Hoff-Barthelson Music School, Scarsdale, New York
Donna Elaine and Joe Piscitelli, Flute Ensembles Co-Directors***

- b) Hoff-Barthelson Music School will have the right to make copies for distribution to its flute ensemble members and directors.
- c) The winning composer will be asked to provide biographical information for publicity purposes. Hoff-Barthelson Music School will have the right to use the composer's name and composition title in future Hoff-Barthelson Music School communications.
- d) Hoff-Barthelson Music School will have a perpetual license to perform the work of the winning composer and to publish this work in connection with any such performance. Hoff-Barthelson Music School will not have the right to grant permission to any third party to publish or perform the work of the winning composer.

9) WHAT RIGHTS ARE GRANTED TO THE COMPOSER?

- a) Copyright ownership of the musical composition will be retained by the composer.
- b) Publication rights of the musical composition will be retained by the composer.

10) WHO IS THE CONTACT PERSON?

**Mike Nelson
Hoff-Barthelson Music School
Scarsdale, New York 10583
(914) 902-0719
E-mail: mnelson@hbms.org**

Hoff-Barthelson Music School

2024 Flute Choir Composition Competition Submission Form

Composer Information (please print):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Day: _____ Evening: _____

Email: _____

Composition Information and Declaration:

Composition Title: _____

Please sign this declaration:

I attest that my submission...

- a) is an original composition, *not* an arrangement of another composer's work.
- b) is not a commissioned work.
- c) is currently unpublished and will *not* be published prior to July 1, 2024.
- d) has not been and will not be performed publicly prior to July 1, 2024.
- e) has not been and will not be recorded or broadcast prior to July 1, 2024.
- f) has not been the winner of any prior composition contest.
- g) shall not be entered in other contests between entry and July 1, 2024.

I hereby grant to Hoff-Barthelson Music School, Scarsdale, New York, a perpetual license to perform this work and to publish this work in connection with any such performance, but not to grant permission to any third party to publish or perform this work.

Signature: _____ Date: _____

Submission Requirements:

- a) **Two** clearly legible photocopies of the score **or** one electronic PDF copy.
- b) **One** copy of this submission form
- c) A synthesized/digital sound file of each composition submission.

Optional: A stamped, self-addressed envelope so that we may return your scores.

Submissions must be postmarked no later than December 31, 2023.

Please send **two** copies of the composition, this form and any additional required documentation to:

**Hoff-Barthelson Music School
Mike Nelson
Flute Choir Composition Competition
25 School Lane
Scarsdale, New York 10583**

Or upload a PDF of the composition and additional required documentation to:
[HBMS Flute Choir Composition Digital Submission](#)

NOTE: A separate form is required for each composition submitted by a composer.