



25 School Lane, Scarsdale, New York 10583 • 914-723-1169 FAX: 914-723-0036  
www.hbms.org • email: hb@hbms.org

**Accompanist (PT)**  
**Job posting: Fall 2024**

Founded in 1944, Hoff-Barthelson Music School is one of the country's premier community music schools with a national reputation for unsurpassed excellence. The School's mission is to inspire and develop each student's potential through excellence in music education with a commitment to creativity, collaboration, and community. Its vision is to enrich lives and create community through music.

The School serves over 800 students spanning all age groups, hailing from 50 municipalities across Westchester. Additionally, it extends its reach to another 250 students through partnerships with various community organizations and social service agencies across the county. Its esteemed faculty of 75 members includes some of the most distinguished educators in the region.

Hoff-Barthelson offers comprehensive individual instruction in both classical music and jazz music; a sequential musicianship curriculum encompassing music theory, ear training, composition, music history, and music technology; ensembles including orchestras, choirs, chamber music ensembles, and jazz bands; masterclasses by world-renowned artists; scores of workshops, recitals, and concerts; a robust Suzuki program; early childhood instruction; outreach programs; and a summer music and arts program.

**POSITION DESCRIPTION**

Accompanists provide piano accompaniment to students of all levels in all instruments and voice, choirs, and instrumental ensembles. Accompaniment services are provided as assigned during private lessons, performance workshops, rehearsals, and performances. Repertoire ranges from Suzuki strings (primarily violin and cello) book 1 to concert-level repertoire played by advanced students. Accompanists perform repertoire in a variety of styles including classical music (our largest area of instruction), musical theater, and composed jazz (they are not expected to improvise or to realize a jazz chart). Accompanists report to the Dean.

**AREAS OF RESPONSIBILITY**

- Provide accompaniment to students of all levels of ability, ages, instruments, and voice as assigned.
- Support the School's mission to provide an excellent and inspiring music education for all its students (see paragraph #1 above, mission and vision statements).
- Support the School's faculty as they work with students during lessons, rehearsals, and workshops.
- Model excellence and professionalism in personal deportment and musical performance.
- Maintain required records for the purpose of administering the accompaniment program.
- Communicate effectively and in a timely manner with colleagues (administration and faculty), students, and families.

- Perform other related duties as assigned.
- Maintain compliance with the School's *Code of Conduct* and with training that the School provides in *Preventing Discrimination and Harassment for New York*.

## **QUALIFICATIONS**

**Education:** Master of Music or Master of Music Education, degree, or equivalent experience appropriate to this position. A Bachelor of Music degree with considerable professional experience is also acceptable.

**Experience:** Minimum of 5 years professional accompanying experience. Experience working in community arts education is preferred.

**Key skills and traits:** The ideal candidate will possess the following key skills and traits:

- Superior skills in the following areas: musical collaboration, accompaniment, sight-reading, ability to learn new repertoire quickly and accurately; performance with confidence and accuracy.
- Passionate collaborative artist who communicates a deep love of music in her/his work with students and colleagues.
- Enthusiastic about working with colleagues – faculty and administration – to meet the needs of students and the School.
- Possesses excellent interpersonal and organizational skills.
- Detail- and deadline-oriented, critical thinker, and active learner.
- Comfortable using standard technologies including email; ability to work at a basic level with MS Word and MS Excel
- Able to learn modern technologies that are part of the School's day-to-day operations.

## **COMPENSATION**

- The rate of pay for accompaniments is \$40+/hour.
- Access to health, dental, vision, life, disability, and supplemental insurances.
- Access to 403b retirement plans, and FLEX benefits (transportation, medical, childcare, parking).
- New York paid family leave, worker's compensation, and sick leave in accordance with Westchester County regulations.

## **RELATED INFORMATION**

- Employment at the Hoff-Barthelson Music School is contingent upon successful completion of all pre-employment screenings including - but not limited to - a background check and Preventing Discrimination and Harassment in New York, a training that requires timely online completion.
- Instruction is offered on-site at Hoff-Barthelson facilities located at 25 School Lane, Scarsdale, NY 10583, or at off-site locations as arranged by the School. Standard hours of instruction are Mondays – Fridays, 9 a.m. – 10 p.m.; Saturdays, 8 a.m. – 5 p.m.
- Please do not contact job poster about other services, products or commercial interests.

## **TO APPLY**

Please send a cover letter, three references (name, email, phone number, a brief description of your relationship, and the dates you worked together), and resume to [careers@hbms.org](mailto:careers@hbms.org).